Chertsey Cricket Club Constitution

As approved by members at AGM held on 6th Dec 2024

1. Name

1.1 That the Club shall be called "**Chertsey Cricket Club**"

1.2 Chertsey Cricket Club will be based at The Sir Edward Stern Sports Ground, Grove Road, Chertsey KT16 9DL.

2. Club Purpose

2.1 The purposes of the club are to foster and promote participation in the amateur sport of cricket within the community, providing facilities for playing cricket, opportunities for recreation, coaching and competition.

3. Affiliation

3.1 The club is affiliated to the England and Wales Cricket Board through the Surrey County Cricket Board.

3.2 The club shall adopt and implement the ECB Safe Hands Policy – Cricket's policy for Safeguarding Children & Vulnerable Adults and any future versions of the policy.

3.3 The club will ensure that all members, playing and non-playing will abide by the ECB Code of Conduct / Chertsey Cricket Club code of conduct, incorporating the Spirit of Cricket and the Laws of Cricket.

3.4 The club will adopt and implement the ECB Cricket Equality Policy and any future versions of the policy.

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4. Permitted means of advancing the Purposes

The Committee has the power to:

4.1 acquire and provide grounds, equipment, coaching, training, and playing facilities, a clubhouse, and related facilities.

4.2 raise funds by appeals, subscriptions, grants, loans, and charges.

4.3 employ and engage staff and others to provide services.

4.4 deposit and invest funds in any lawful manner.

4.5 co-operate with any organisation, club, sporting body, Government or Government related agency.

4.6 do all other things reasonably necessary to advance the purposes.

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5. The Committee and Officers

5.1 Officers of the Club shall consist of:

The President

Chairman

Vice Chairman

Treasurer

Honorary Secretary

Safeguarding Officer

5.2 The Club will be managed by a Management Committee ("The Committee") consisting of

Chairman

Vice Chairman

Honorary Secretary

Treasurer *

Director of Cricket

Director of Junior Cricket

Safeguarding Officer

Fixture Secretary

Membership Secretary

Ground Manager

Bar Manager

Communications Manager

Commercial Manager

Facilities Manager

1st XI Captain

Social Secretary

(* the treasurer is appointed by the committee not elected by the membership)

A quorum for any meeting of the Management Committee shall be 4, providing at least 2 of the following are in attendance Chairman / Vice Chairman / Treasurer / Hon Secretary.

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5.3 All Officers and Members of the Management Committee shall be elected annually. The names of any other Members for election as Officers or Members of the Committee shall be submitted to the Honorary Secretary 24 hours prior to the AGM either verbally, in writing or via email together with the names of the Proposer and Seconder(s).
The names of all such Members duly proposed and seconded together with the name of those retiring and seeking re-election be submitted to the Annual General Meeting for election. That the Committee have power to appoint Officers or Members to the Committee to fill any vacancies occurring during the year.

5.4 The Committee shall have power to appoint sub-committees from its own body and to coopt onto the Committee or any sub-committee's other members of the club for special objectives and that all proceedings by sub-committees shall be subject to approval by the Committee.

5.5 The Committee will recommend to the AGM a member to audit / review the accounts provided by the treasurer – this person will not be a member of the management committee or any sub-committees of the club.

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6. Membership

6.1 Membership of the club shall be open to anyone interested in the sport of cricket on application regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion, or other beliefs. However, limitation of membership according to available facilities is allowable on a non-discriminatory basis.

6.2 Application for membership of the club shall be by completion of a membership application form and by payment of the relevant subscription/ joining fees as determined by the Annual General Meeting of the club / management committee.

6.3 A candidate for membership shall not be entitled to any of the privileges of membership, without an interval of at least two days between their nomination or application for membership and their admission.

Any person becoming a member without prior nomination or application may not be admitted to the privileges of membership without an interval of at least two days between their becoming members and their admission.

6.4 On signing an application form, a member is agreeing to adhere to the clubs' rules and code of conduct (see section 3.3 and 3.4).

6.5 The level of subscription will be decided by the management committee and notified to members at the AGM.

6.6 There will be the following membership categories:

Life Vice President*

Vice President*#

Mens Senior Playing Member (over 21)

Intermediate Playing (18-21)

Ladies Senior (Full playing)

Junior member (under 18)

Additional Junior members (same family)

Blue Caps (school Year 1)

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Social Member Playing (social league and a max 4 weekend games)

Social Membership (non-playing)

Honorary Club Member*

* positions are honorary and do not have a membership fee attached

Vice Presidents need to be voted on annually at the AGM

7. General Meetings

7.1 The following categories of membership have voting rights on all club matters with the exception of the vote for playing captains:

The President

Life Vice Presidents

Vice Presidents

Mens Senior Members (over 18)

Intermediate Members

Ladies Senior Members (over 18)

Social Member (Playing)

Committee members

NB: Social membership (non-playing) does not carry a vote, however, on specific items and at the discretion of the management committee this can be changed.

7.2 The following members have voting rights on all playing captains:

Men's and Ladies XI's – Men and Ladies Senior members / Intermediate members / Social Members Playing / Life and Vice Presidents, if still active players.

7.3 All General meetings require a minimum of 7 days' notice to be given to the membership via email / social media / website and post if appropriate. Notice will be deemed to have been given once the website is updated and emails sent.

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7.4 A general meeting will be quorate with a minimum of 20 members present who are eligible to vote on general matters. If the meeting is not quorate it will be postponed and rescheduled.

7.5 There will be a minimum of one General meeting a year (an AGM) which will be held no later than 15 months from the date of the previous meeting.

7.6 The meeting will be chaired by the Club Chairman or designated member of the management committee if the Chairman is not available.

7.7 Voting will take the form of a show of hands, although, should it be requested, a named vote on general matters (not playing captains) can be taken.

7.8 On general club matters the majority vote will win, in the event of a tie the motion will have the option to be discussed and then a second vote taken if the vote is still a tie then the vote will be deemed to have lost.

On contested playing captains and committee positions, members will be invited to address the meeting and then both/ all parties will leave the room while a vote is taken. In the event of a tie, the members will be asked to readdress the meeting and then a secondary vote will be taken. If the vote is still tied the decision on who to appoint will be taken by the elected management committee at their earliest convenience.

7.9 The Treasurer will produce annual accounts that will be circulated to members no later than 48 hours prior to the AGM. The membership will need to ratify, by vote, the accounts.

7.10 If members want to bring forward a motion at a general meeting, then a minimum of 6 days' notice is required to be given to the Honorary Secretary by email / written letter.

7.11 Should a member wish to call an Extraordinary General Meeting there will need to be a minimum of 21 days' notice given and a minimum of 20 full members listed in writing or email to the Honorary Secretary. The request will state the reason for such a meeting, members will be given a minimum of 7 days' notice, and this will be the only item of business discussed.

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8. Disciplinary Procedure

8.1 Any complaints regarding the behaviour of members, guests or volunteers should be lodged in writing within 30 days of the incident and reported to the Disciplinary Office.

8.2 Any person that is the subject of a written complaint or appeal shall be notified of the procedures to be followed by the relevant committee in reasonable time to prepare for any hearing.

8.3 The Committee shall appoint a disciplinary sub-committee (Disciplinary Sub-Committee) , this will be made up of 3 members of committee who will meet to hear complaints within 14 days of a complaint being lodged. Any person requested to attend a Disciplinary Sub-Committee shall be entitled to be accompanied by a friend or other representative and to call witnesses. The Disciplinary Sub-Committee has the power to take appropriate disciplinary action on behalf of the Committee, including the termination of membership or exclusion from Club premises.

8.4 The outcome of the disciplinary hearing shall be put in writing to the person who lodged the complaint and the person against whom the complaint was made within 7 days following the hearing(s).

8.5 There shall be a right of appeal within 14 days of receipt of the disciplinary decision or decision to refuse membership:

- against the Disciplinary Sub-Committee's findings or the sanction imposed or both; and
- against the Committee's refusal to admit a new member

In either case, the Committee shall appoint an appeals committee.

8.6 The Appeals Committee shall have a maximum of three members which shall not include members involved with the initial disciplinary hearing but may include non-members of the Club. The Appeals Committee shall consider the appeal within 14 days of the Disciplinary Officer receiving the appeal. The individual who submitted the appeal shall be entitled to be accompanied by a friend or other representative and to call witnesses. The decision of the Appeals Committee shall be final and binding on all parties.

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9. Rules

9.1 No alteration of, or addition to, the Rules of the Club shall be made except at a General Meeting.

9.2 That the Committee have the power from time to time to make, alter, or rescind Byelaws and Regulations not consistent with these Rules, and to decide all questions as to the interpretation of the Rules and Byelaws, or other points not provided for therein at their discretion.

9.3 That the words to "decide all questions as to the interpretation of the Rules" contained in Rule 9.2 of the Club shall not apply to the Deeds and Documents relating to the Chertsey Cricket Ground deposited with The Trustees of The Edward Stern Sports Ground.

9.4 Where reference is made within these Rules to one gender it shall be taken to mean all genders.

10. General

10.1 The supply and sale of intoxicating liquor is strictly prohibited to any persons under the age of 18 years. Extending to purchases made on behalf of or for persons under the age of 18.

10.2 Guests. Guests may be introduced to the Pavilion by Members, or at the discretion of the Management Committee and they should sign the Visitors Book and will be expected to pay a one-off fee. No Guest should be introduced on more than six occasions in any one year. Social Membership (non-playing) can be purchased via the normal membership application route and as required by the Club, via a valid proposer.

10.3 Ground Hire. At the discretion of the Management Committee, the Pavilion and Ground may be let to outside organisations.

10.4 Subject to any restrictions which may from time to time be imposed by the Management Committee, only the following Non-Members shall be entitled to purchase intoxicating liquor on the Club premises for consumption on the premises:

1. Bona Fide Visiting Teams, Officials and Supporters.
2. Members' Guests (providing 10.2 has been adhered to).
3. Member of Outside Organisations, who have hired the Premises under a bona fide agreement authorised by the Club.

10.5 Should the facilities of the club be hired out to outside organisations then a Temporary Event Notice (TEN) must be given to the Licensing Authority if alcohol or entertainment is to be provided. There will be no more than 10 applications per annum.

10.6 The club is a non-profit making organisation. Registered as a Community Amateur Sports Club.

10.7 The club ground known as The Edward Stern Sports Ground is held in trust by Trustees of Chertsey Cricket Club Private Ground Trust (1922).

11. Winding Up the Club

11.1 The members may vote to wind up the Club if not less than three quarters of those present and voting support that proposal at a properly convened general meeting.

11.2 The Committee will then be responsible for the orderly winding up of the Club's affairs.

11.3 After settling all liabilities of the Club, the Committee shall dispose of the net assets remaining to one or more of the following:

1. to another Club with similar sports purposes which is a charity; and/or
2. to another Club with similar sports purposes which is a registered CASC; and/or
3. to the Club's national governing body for use by them for related community sports.

OR

After settling all liabilities of the Club, the Committee shall dispose of the net assets

remaining to another organisation with similar objects to the Club.

OR

After settling all liabilities of the Club, the Committee shall dispose of the net assets remaining by dividing them equally between those members entitled to vote at general meetings of the Club